

ARGENTINA: http://argentina.usembassy.gov/non-immigrant_visas.html

Non Immigrant Visas

GENERAL INFORMATION AND HOW TO APPLY

Welcome to the non-immigrant visa section of the U.S. Embassy in Buenos Aires. This section provides non-immigrant visa services to Argentines and citizens of other countries who reside in Argentina and intend to enter the United States temporarily.

We process non-immigrant visas for different purposes such as students, temporary workers, journalists, religious workers, etc. You will need to apply for a visa in the appropriate category.

For detailed information, please use the links on the left margin of this page. In order to apply for a non-immigrant visa in Buenos Aires you will need to request a visa appointment with our Call Center. You may find further information on this page on "how to apply" and "required documents".

PLEASE, PLAN AHEAD

Always be sure to plan ahead for your trip to the U.S. Check the link below for current visa appointment wait-times.

The interview wait time indicated on the website is subject to frequent changes and can vary significantly depending on the demand for our services. We strongly encourage all applicants to apply for their visas well ahead of their planned travel.

Visa Wait Times

You should also take into account that once your application for a visa has been approved, the consular section will require several days to process the visa. In most instances you will receive your visa within five working days. Certain cases involving third country nationals, work visas or requiring additional administrative processing may take considerably longer to process.

IMPORTANT NOTICES

- Change in Student and Exchange Visitor Program fees, effective October 27, 2008:
- Travel without a Visa: Click [here](#) for updated information
- Forgot to turn in your I-94 or I-94W?
- Under the US-Visit program, DHS has started transitioning from collecting two fingerprints to collecting ten fingerprints to international visitors at US Ports of Entry. For more information please go to www.dhs.gov/US-Visit

How to Apply

There are four ways to schedule your appointment:

1. DO IT YOURSELF

a) With your VISA or MASTERCARD: Call the VIS at 4321-1100. Select the credit card option and buy a PIN of USD 15 dollars approximately. Once the transaction is approved, you will have access to the Service.

b) Go to any Pago Fácil location, pay for a Visa Information Service (VIS) PIN and call 4321-1100 to schedule your visa interview at the Embassy in Buenos Aires.

2. THROUGH AN AUTHORIZED CENTER:

Visit any Bi-National Center, or DHL office to have them schedule your appointment.

3. CALLING FROM THE U.S.:

Visa applicants calling from the United States need to dial 1-877-355-0943 to purchase a Visa Information Service PIN using either a Visa or MasterCard for an approximate charge of AR\$ 50. Once the credit card transaction is approved, you will have access to the service, receive information and schedule an appointment.

4. APPLY BY MAIL

If you are under 14 years old or over 79 years old, you may be able to apply and receive your visa by mail, without a personal interview. Please contact a Bi-national center or DHL for more information about the Drop Box process.

Be sure to have your passports on hand when you schedule your visa appointment. You may also request your appointment while your passport is in the process of being issued, but you must physically bring it with you the day of your interview.

Note: You can schedule with one PIN, up to five family members

Before coming to your visa interview:

Pay your application fee at any Banco de la Ciudad or Red Link locations.

(Applicants are advised that the U.S. government is not responsible for any errors that may occur as a result of using Red Link ATM services for visa payment fee. All such errors including lack of receipt paper or unreadable receipts are not reimbursable by the U.S. government. Instead, all requests for reimbursement and all complaints related to services sought through the privately-owned and operated Red Link system should be referred directly to Red Link customer service).

Complete all the required forms for your type of visa.

Arrive on time for your scheduled appointment.

Your fingerprints will be scanned before your interview.

If approved, your visa and passport will be delivered by DHL OR returned to the Bi-national Center that scheduled your appointment.

Pin Price Adjustment

Effective March 1st , the PIN price will be adjusted. The PIN number will cost AR\$ 50 (USD 16). If you buy your PIN with a credit card calling from a local phone number or from the United States, the cost will be USD 15.

Required documents

Please go through the detailed list below. Verify whether any of the documents specified in points 6, 7 or 8 correspond to your visa application.

IMPORTANT: All visa applicants older than 14 years old will need to appear in person for their interview at the Consular Section. Minors up to 13 years of age are not required to appear in person. Parents may submit the children's documents for them. In the case of family groups, please do not forget to submit the family book, birth certificate, or any other documentation that can certify bonds.

Documents to be submitted by each applicant, including minors:

- 1) A VALID PASSPORT with one empty page to stamp the visa.
- 2) PREVIOUS PASSPORTS if you have any. Put them all together with a rubber band in chronological order.
- 3) PROOF OF PAYMENT: Every visa applicant must submit an original bank receipt showing payment of the peso equivalent of the \$131 USD visa application fee. You may pay this fee at any branch of Banco Ciudad de Buenos Aires or at any ATM that is part of the LINK network. The bank will let you know the current peso amount to be paid. Please remember that you must present the receipt that is labeled "Para la Embajada". If you plan to do the payment through LINK ATMs, these are the steps you need to follow:
 - Insert the card and enter your PIN
 - Choose the option "PRESTAMOS Y OTROS SERVICIOS" on the screen
 - Choose the option "PAGO VISADO PARA EEUU"
 - Confirm the transaction.

The ATM will provide a ticket that the applicant will have to present at the interview.

IMPORTANT: Only the original receipt provided by the cashier at Banco Ciudad or the Link ATM will be accepted. This fee is non-refundable and non-transferable.

- 4) ONE PHOTOGRAPH: Please pay attention to the photograph specifications:
 - A photograph taken within the last 6 months (5 X 5 cm). It should be taken against a white background, with the applicant facing the camera directly.
 - The face must be totally visible, ears exposed, there should not be any bangs covering the forehead.
 - If you wear glasses, you will have to take them off. The head must be uncovered, without the use of caps, handkerchiefs or turbans unless the applicant's religion prohibits the absence of a head covering
 - The face should cover 50 percent of the area of the photo from the neck up.
 - The photo must be clear and sharp, with very good resolution. Unclear, blurred photos will not be accepted. Avoid the use of "homemade" photos that do not use photography paper.
 - Please glue or staple the photograph to the DS 156 form following the instructions. Please place the staple as far away from the face as possible.
- 5) A DS-156 FORM for each applicant, regardless of age, must be completed electronically. If you present a hand written form, your application will not be accepted. Please follow the following instructions to fill the form:
 - Access the web site <http://evisaforms.state.gov>
 - Read the instructions carefully on how to complete the information requested on the DS-156 form. The 41 fields on the form must be completed without exception.
 - You should use either an ink-jet or laser printer to print the completed application form to get a readable barcode. Forms printed with a low quality printer will not be accepted.

Please verify that that the printed form is totally readable. Use only white paper with black ink.

- The applicant must print the DS-156 form, which consists of three pages, and present the completed form on the day of their appointment. The last page has a bar code that is mandatory at the appointment and will help expedite the process.

6) A DS-157 FORM for all male applicants between the ages of 16 and 45, regardless of nationality must fill out a DS-157. You may download by clicking [HERE](#) (ALL applicants, regardless of gender, 16 years of age and older who are "from" (native or citizen) the following countries must complete the DS-157: North Korea, Cuba, Syria, Sudan and Iran.)

7) A DS-158 FORM should only be submitted by people applying for F1, M1, J1 and for dependants applying for F2, J2, M2 visas). This form must also be presented by all derivative applicants 16 years-of-age and older. You can download it at the following link: <http://www.state.gov/documents/organization/79965.pdf>

8) OTHER FORMS:

- If you are traveling for business, or to take part in a conference, training course or any purpose other than tourism, you will need to submit information to prove it. If the company you work for will cover the expenses of the trip, submit a letterhead indicating it.

- If you are applying for a crew member visa, you will need a letterhead from the company requesting the crew member visa, and indicating your occupation, seniority and duration of the contract.

- If you are applying for a journalist visa, you will need to submit a letterhead from the company requesting the journalist visa, and indicating your occupation, seniority, purpose and duration of the trip.

- If you are applying for a temporary worker visa that requires a petition approved by DHS (Department of Homeland Security), of any of the following classifications: H1B, H2B, L1, P1, O1 or R1, you will need to submit the following documents: the original or a copy of the I-797, the I-129 form if you have it, and the contract. In the case you are applying for an L1 Blanket Petition visa, you will need to submit three copies of the I-129 and you will also need to pay a \$500 fee –or the equivalent in pesos- that could be paid in cash or with the following international credit cards: MasterCard, Visa, American Express or Diners, on the day of the interview at the Embassy. This is a fraud prevention and detection fee. Accompanying family members (spouse, child) of H1B, H2B, L1, P1 or O1 visa holders will need to submit a copy of the I-797 (or copies of the I-129 in the case of L1 Blanket Petition visa dependants) if you have it or copy of the principal alien's visa and the family book that shows the ties with the principal alien.

- If you are applying for a student or exchange visa, you will need to submit the I-20 or DS-2019 form, respectively, and proof of SEVIS payment.

- If you are applying for a domestic employee visa, please visit the following link: http://spanish.argentina.usembassy.gov/domestic_employees.html. The interview will be conducted between the consular officer and the domestic employee. The employer will not be able to enter the Consular Section and take part in the interview.

9) DOCUMENTS BINDING TIES AND RESPONSIBILITIES: The officer will make a decision at the interview and is not obliged to review the documents. Nevertheless, the consul might request evidence that helps him make a final decision such as income,

salary receipts, tax payments, AFIP papers, bank accounts, credit card statements, education, or the status of family members living in the US. Passports with a US visa of family members (wife/husband).

The Consular Officer will inform you if the visa has been approved at the interview's conclusion. If approved, the officer will keep your current passport and give you a ticket with which you will pay \$40 (pesos) for the delivery of your passport through DHL if you live in Capital Federal or Greater Buenos Aires, and \$45 (pesos) if you live in a province. This cost applies for up to five passports belonging to a family group. Due to new processing requirements, the U.S. Embassy cannot guarantee expedited or same-day processing of visa applications. From the date of the interview, the average time for a visa to be cleared, printed, and delivered through DHL or our visa partners (Amcham and the Bi-National Centers) is approximately 3-4 days. Delivery times may be somewhat longer for applicants who reside in remote areas.

Important Note: Please arrive on time for your interview and be aware that the time of your appointment is when the process starts. In addition, 50-60 appointments have been scheduled at the same time, so the wait time at the Embassy could take up to 2 hours. Security inspection: Do not bring backpacks, book bags, cellular phones, palm pilots, or any other electronic devices or liquids, as this will delay your entrance to the Embassy. The Embassy will not be responsible for any damage that these objects may suffer.

Article translated in: Spanish

CHILE: http://chile.usembassy.gov/how_to_apply.html

Non Immigrant Visas

Tourists and Business Travelers (B1/B2)

Persons traveling to the United States for tourism or business require valid B1/B2 visas, unless they qualify for the Visa Waiver Program. All visa applicants, even children and babies, must obtain their own visa.

Persons enter the United States temporarily for business on a B-1 visa, while those who enter temporarily for pleasure need a B-2 visa.

Qualifying for a Visa

Applicants for visitor visas must show that they qualify under provisions of the Immigration and Nationality Act. The presumption in the law is that every visa applicant is an intending immigrant. Therefore, applicants for visitor visas must overcome this presumption by demonstration that:

- The purpose of their trip is to enter the U.S. for business or pleasure;
- That they plan to remain for a specific, limited period;
- That they have a residence outside the U.S. as well as other binding obligations which will insure their return abroad at the conclusion of the visit.

How to Apply for a Visa

Do not wait until the last minute! Please review possible visa requirements well in advance of your travel dates. We strongly recommend that travelers not purchase nonrefundable plane tickets until they have received their visa from the Embassy.

The information below will help you understand the visa application process. In addition, we recommend that you print out the Admission Letter (you should also have received this letter by email from the Call Center). This letter explains in detail the basic documentation required for your interview. Don't forget to also bring relevant Supporting Documentation.

Schedule the Interview

Pay the Machine Readable Visa (MRV) Fee

Assemble the Application Package

Print the Admission Letter (pdf)

Personal Interview at the Embassy

If the Visa is Approved, Arrange for Delivery of Your Passport

The only authorized method to schedule an interview for a nonimmigrant visa is by calling the Visa Information Service. Please call from Chile 188-800-420057 or 1230 020 1764 for callers using Entel's network, and from the United States (1) 888-850-5472. Spanish and English speaking operators are available from 8 am to 6 pm Monday through Friday, except on Chilean holidays.

Applicants must use a "PIN" to access the service. A PIN may be purchased at any Chilexpress office for the peso equivalent of US\$14. Applicants may also purchase their PIN for US\$14 by calling the Visa Information Service with a credit card (Visa or MasterCard only). Please note: applicants may find it convenient to pay for both the PIN and the MRV fee at the same time at their local Chilexpress office.

- Applicants should have pen and paper handy when they call the Visa Information Service to note down the date and time of their interview and other relevant information.
- An individual PIN may be used to schedule an appointment for the applicant and up to four immediate family members (spouses, parents, children) living in the same household.
- Those applicants who might qualify for an exemption from the interview requirement (children under 14 and adults over 79 years of age) should still call the Visa Information Service. Operators will determine if the applicant qualifies for the exemption and instruct them how to proceed.
- Each PIN can be used to make multiple calls to the Visa Information Service, for up to 8 minutes of total call time.
- Applicants can use their PIN not only to schedule their appointments, but also to seek information about different categories of visas and visa requirements. Operators will fully explain the next steps in the application process.

Pay the Machine Readable Visa (MRV) Fee

All applicants must pay a nonimmigrant visa processing fee of US\$131 at any Chilexpress office. At Chilexpress, applicants will be given a receipt which serves as proof of payment of the MRV fee. Applicants must retain this receipt and present it at

their scheduled Embassy appointment in order to proceed with the interview. The receipts are non-refundable – applicants should make sure not to lose their receipts.

Operators at the Visa Information Service will explain to applicants what supporting documentation they must bring with them to their interview.

Applicants must fill out the DS-156 Visa Application Form electronically and print all three pages, including the bar code. Applicants will bring this form, any additional required forms, and supporting documentation with them to the Embassy on the day of their scheduled appointment. Applicants **MUST NOT SEND** their application forms and supporting documentation to the Embassy prior to their interview date.

What to Bring to the Visa Interview

Form DS-156 completed on-line and printed out so a three inch bar code appears at the bottom of the form.

Form DS-157 (For all males between 16-45 years).

Passport valid for at least 6 months from date of proposed travel.

Receipt from Chilexpress showing payment of the \$131 Visa Processing Fee.

A full face photograph taken within the past six months that meets Embassy photograph requirements.

Personal Interview at the Embassy

Applicants will present themselves at the Embassy, with their application package, at their scheduled interview date/time. Applicants who are unable to make their scheduled appointment must call the Visa Information Service to cancel and reschedule.

CHINA - http://beijing.usembassy-china.org.cn/niv_howtoapply.html / http://beijing.usembassy-china.org.cn/niv_appointment.html

HOW TO APPLY FOR A VISA

To apply for a nonimmigrant visa, you must follow several steps: complete the online application form, pay the application fee at CITIC Bank, and make an appointment for a visa interview. These steps can be done in any order. If you are renewing your visa, or are under 14 or over 79, you may be able to use the CITIC Bank Drop-off Service to apply for a visa and you may not need to come to the Embassy for a visa interview. Please click on each item below for detailed instructions.

MAKE AN APPOINTMENT

Most first time applicants must make a visa appointment.

IF YOU ARE UNDER 14, OVER 79 OR HAVE A U.S. VISA THAT WAS ISSUED AFTER NOVEMBER 2007, YOU MAY NOT NEED TO COME TO THE EMBASSY FOR AN INTERVIEW. PLEASE READ THE REQUIREMENTS FOR VISA RENEWALS.

BUSINESS TRAVELERS AND TOURISTS, APPLY EARLY AND KEEP YOUR VISA VALID.

To make an appointment, buy a pre-paid PIN card from China CITIC Bank or visit the Visa Information Call Center website to purchase a PIN number online. PIN cards cost 54 RMB for 12 minutes of phone time or 36 RMB for 8 minutes. Unused minutes may be used later or transferred to another party.

Once you have a prepaid card, call the Visa Information Call Center to make an interview appointment or ask specific questions about the visa process. Please ensure that you know the following information: applicant's full name, passport number, ID number, contact information, purpose of travel, place of residence, whether s/he was refused before, etc.

All long distance charges are the sole responsibility of the caller, and all calls are generally answered in less than 30 seconds.

Call Center Numbers:

Within China: 4008-872-333

(021) 3881-4611 (Shanghai local number)

Outside of China: (86-21) 3881-4611

Hours: Monday-Friday from 7:00 AM –7:00 PM

Saturday from 8:00 AM – 5:00 PM

Pre-recorded visa information is available 24 hours a day 7 days a week.

FRANCE: http://france.usembassy.gov/non-immigrant_visas.html

About Non-Immigrant Visas

The following provides information on visa requirements for travelers to the United States who wish to visit, work or study for a temporary period. The type of visa required will depend on the purpose of your travel. If you are a French national and intend to visit the United States for less than 90 days, you may be able to travel without first obtaining a visa if you have registered on-line through the Electronic System for Travel Authorization (ESTA).

Method of application

With limited exceptions, nonimmigrant visa applicants aged 14 to 79 are required to schedule an appointment for an interview with a US Consular officer. Interviews are by appointment only. The Embassy does not accept walk-in applications. See visa appointments for more information.

How to Apply

Step 1 - Learn more about obtaining a US visa by browsing our website:
http://france.usembassy.gov/niv_procedures.html (Most general answers can be found in our section Types of Visas)

Step 2 - Make an appointment to visit the US Embassy.
A personal interview is required for most non-immigrant visa applicants ages 14-79 years. Please schedule your interview via the web using the online web service or via the telephone using the live operator service (Contact Numbers Below). Please note that only the Call Center may provide an emergency appointment or change an appointment made through the on-line service. Certain applicants, depending upon age and nationality, may be eligible for a personal appearance waiver.

Please apply well in advance of your travel date. Do not purchase plane tickets until you have received your visa. Visa applicants should never assume their application will be automatically approved.

Step 3 - Get all of your documentation and applications ready.

You will need:

A valid passport (validity)

One photograph taken within the last 6 months

Appropriate applications

Documents to support the application detailing employment, reason for travel, and financial status.

Proof of payment of application fee

A self-addressed Chronopost envelope to return your passport should you receive a visa (one per family)

Depending on your personal circumstances, you may need to complete supplemental form or require specific supporting documents to be issued a visa. Call our live operator service for more information. Failure to properly complete the necessary forms or bring the appropriate documents may subject you to additional wait time prior to your interview or require you to return to the Consulate at a later time.

Step 4 - Bring your application and supporting documents to the Consulate on the day of your appointment.

Once you have passed through the security checkpoint you will be allowed to enter the interview waiting room. Be prepared to wait up to two hours from the time you arrive to being interviewed by the consular officer. If you are unable to apply on your own you may bring someone with you.

First you will submit your application, passport, and supporting documents. Then you will be interviewed by a consular officer who will take your finger-scans and evaluate your application to determine if you qualify for a visa. If you qualify for a visa, the officer will take your passport and Chronopost envelope.

For security reasons, no luggage, electronic or photographic equipment can be admitted into the building.

Step 5 - Typical visa processing time.

If your request for a visa is approved, it will be printed in your passport and returned to you in the Chronopost envelope you submitted to the consular officer.

Processing time for visas is a minimum of 2 to 3 days. Some applications may require additional administrative processing that could take at least several weeks. Since the application process cannot be accelerated, please apply well in advance of your travel date. Do not purchase plane tickets until you have received your visa. Visa applicants should never assume their application will be automatically approved.

Visa Fees

Application Fee (Machine Readable Visa Fee)

1. Application Fee: The application fee is 91.70 Euros.

Applicants must pay the proper amount at any French post office (La Poste) and obtain a Mandat-Compte, account #2006L. Please attach to file the receipt labelled "RECEPISSE A GARDER PAR L'EXPEDITEUR"

This payment is mandatory and is not refundable under any circumstances. If the visa is refused or you abandon your application, the fee will not be refunded. If it is mistakenly paid twice, it will not be refunded. Only the application fee should be paid into this account.

Nonimmigrant Visa Appointments

You may make an appointment using our on-line service or by phoning the call center and speaking to an operator. Appointments are made by both options on a first-come, first-served basis. Before requesting an appointment, please check the U. S. Department of State website and choose the location "Paris". If you need an earlier appointment, you must use the live operator service. Do not contact the U.S. Embassy in Paris by phone or fax to request an appointment.

On-line Appointments

This service is available 24 hours per day, seven days per week; a fee of \$14.00 (in Euros) is charged, which permits up to five family members to schedule their visa appointment together. Please visit www.usvisa-france.com for more information and to begin the appointment process.

Call Center

This live operator service is also available Monday through Friday from 08:30 until 17:00. The fee is 14,50 euros per call.

- The call center telephone number within France is 0810-26-46-26
- If calling from the United States and Canada, please dial 011-33-810-26-46-26
- If calling from any other country, please dial +33-810-26-46-26

Please have your passport and major credit card or bank card ready when you call.

Visa Information Line: 08-92-23-84-72

Callers can access recorded information 24-hours a day on general visa inquiries. Please note that there is a fee of 1,35 euro for the first minute plus VAT and 0,34 euro for each additional minute plus VAT.

Tips for a smooth visit

Security at the Consular Section

All official facilities are mandated to use access control procedures for all visitors and their handbags and packages. No luggage, electronic or photographic equipment is permitted in our waiting room or on other Embassy premises. All cell phones will be left with a guard before entering the waiting room.

Documentation

Be sure to have all of your documents for your visa type.

Sign all of your forms.

Photos

Mandat Compte to the account number 2006L only are accepted – no Mandat Cash (for Non-Immigrant Visas)

Bring all original copies of Notices of Action and acceptance documentation (L, H1B, P, J, F type visas)

J and F visa applicants need to pay SEVIS online to be issued a visa. Bring your printed receipt with your file. (for Non-Immigrant Visas)

Bring something to entertain yourself and your children.

Your visit could last several hours.

GERMANY- <http://germany.usembassy.gov/germany/visa/index.html>

New Online Information & Appointment System

To better serve the needs of non-immigrant visa applicants, we have instituted an online visa information and appointment service. This service is available 24 hours per day, seven days per week; a fee of \$10.00 is charged, which permits up to five family members to schedule their visa appointment together. Please visit www.usvisa-germany.com/ for more information and to begin the appointment process. If you would rather speak to a live operator to learn how to apply for a visa and make your appointment, please call 0900 1-850055 (EUR 1.86/Min from a German landline - additional charges may apply from mobile phones). more

Please Note: Appointments are currently available through May 2009.

Types of Visas

A visa is issued by a U.S. Embassy or Consulate. A visa entitles the holder to travel to the United States and apply for admission; it does not guarantee entry. An immigration inspector at the port of entry determines the visa holder's eligibility for admission into the United States.

As of December 10, 2007, certain visa applicants in Germany are required to submit 10 electronic fingerprint impressions.

Please see our security notice if you are planning to visit Berlin, Frankfurt or Munich for your visa interview.

What types of visas are available?

Non-immigrant Visas - are required by anyone seeking temporary admission into the United States who is not eligible to travel visa free under the Visa Waiver Program, or is not exempt from the visa requirement. Non-immigrant visas cover visits for tourism, business, work or study.

Immigrant Visas - are required by anyone seeking to take up indefinite or permanent residence in the United States. Upon entry into the United States an immigrant visa holder is processed for a Permanent Resident Card, commonly known as a Green Card. Contact the Immigrant Visa Unit

Visa Interviews

Please make an appointment for a visa interview: Tel.: 0900 - 1 85 00 55, 7am to 8pm, Monday - Friday (EUR 1.86/Min from a German landline - additional charges may apply from mobile phones). Visa interviews are conducted at the following consular sections:
Berlin: Clayallee 170, 14195 Berlin. The Embassy in Berlin processes applications for nonimmigrant visas - excluding K (fiance/fiancee), E-1 (treaty trader), and E-2 (investor) visas.

Frankfurt: Gießener Str. 30, 60435 Frankfurt am Main.

The Consulate General Frankfurt processes applications for nonimmigrant visas. In addition, Frankfurt processes all applications for immigrant and K (fiance/fiancee) visas (both categories by appointment only), E-1 (treaty trader) and E-2 (investor) visas for individuals in Germany.

München: Königinstraße 5, 80539 München. The Consulate General Munich processes applications for nonimmigrant visas - excluding K (fiance/fiancee), E-1 (treaty trader), and E-2 (investor) visas.

ITALY – <http://italy.usembassy.gov/visa/vis/VIS-2-en.asp>

B1 / B2 Visas

The "B" Visitor Visa is a non-immigrant visa for persons desiring to enter the United States temporarily for business (B-1) or temporarily for pleasure (B-2).

Persons planning to travel to the U.S. for a different purpose such as students, temporary workers crewmen, journalists, etc., must apply for a different visa in the appropriate category.

HOW TO QUALIFY FOR A "B" VISA

Applicants for visitor visas must show that they qualify under provisions of the Immigration and Nationality Act.

The presumption in the law is that every visa applicant is an intending immigrant. Therefore, applicants for visitor visas must overcome this presumption by demonstration that:

1. The purpose of their trip is to enter the U.S. for business or pleasure;
2. They plan to remain for a specific, limited period;
3. They have a residence outside of the U.S. as well as other binding obligations which will insure their return abroad at the conclusion of the visit.

OPTIONAL DOCUMENTATION

Applicants must demonstrate that they are properly classifiable as visitors under U.S. law. Evidence which shows the purpose of the trip, intent to depart the United States, and arrangements made to cover the costs of the trip may be provided. It is impossible to specify the exact form the evidence should take since applicants' circumstances vary greatly. For persons traveling to the U.S. on business, a letter from the business firm indicating the purpose of the trip, the bearer's intended length of stay, and the firm's intent to defray travel costs, is an example of such documentation. For a persons traveling to the U.S. for pleasure, it is necessary to show proof of ties to Italy. Those applicants who do not have sufficient funds to support themselves while in the U.S. must present convincing evidence that an interested person will provide support. Visitors are not permitted to accept employment during their stay in the U.S. depending on individual circumstances, applications may provide other evidence substantiating the purpose of the trip, and specifying the nature of binding obligations, such as family ties or employment, which would compel their return abroad after a short stay.

TO PROCESS YOUR VISITOR VISA (B-1/B-2) YOU MUST PRESENT THE FOLLOWING DOCUMENTATION

BNL receipt of payment of the non-refundable Machine Readable Visa application fee.

The completed visa application form DS-156 and DS-157 (when applicable).

A passport valid for travel to the United States. If more than one person is included in the passport, each individual desiring a visa must make a separate application;

One passport size photo for each visa applicant, including infants (see the "Photo Requirements" webpage).

Any further documentation that demonstrates social, economic, and family ties to Italy and purpose of trip (such documents might include: Permesso di soggiorno in original form for non-Italian citizens, letter of employment, the last pay slip or Form 101, INPS, or Tax Form, marriage certificate for non-Italians married to an Italian citizen, bank statement demonstrating sufficient funds.)

Application Procedures for non-immigrant visa - Embassy Rome

Visa Interviews - Rome

With few exceptions, applicants for visas must appear personally for an interview before a visa may be issued.

Interviews are by appointment only. Appointments cannot be scheduled or changed directly through the Embassy or Consulates but only by calling the user-pay Visa

Information Line. Since there may be cancellations, you may also check back with the Visa Information Line to see if an earlier time has become available.

To obtain an appointment, you must complete the electronic visa application form (DS-156) on-line, available in the "Visa Application Forms" webpage. This new electronic visa application form (EVAF), which includes a 2-D bar code, will allow us to read the information on the application form automatically with a barcode scanner, expediting our visa process significantly.

For security reasons you will be allowed entry only at the scheduled appointment time and with no bags/backpacks or any electronic objects (i.e. notebook, mobile phone) Once you complete and print the EVAF DS-156, telephone the Visa Information Line at (+39) 02.3032.9656, or at 899-34-34-32 as indicated in the "Contact Information" webpage, to schedule an interview appointment. The call center is open 8:30 a.m. to 5:00 p.m., Monday through Friday except Italian holidays. The operator will ask you the bar code number on page 3 of the EVAF DS-156.

Appointment schedule for visa interview is made available only on a monthly basis . More specifically, starting from the 20 th day of each month, applicants can schedule their visa interview for the following month (i.e.: starting on March 20 th , April scheduling will be feasible).

On the day of the interview, applicants must present the originals of all required documents. Only applicants with interview appointments will be allowed inside the Consulate and there may be a wait of up to two hours before the interview. For security reasons you will be allowed entry only at the scheduled appointment time and with no bags/backpacks or any electronic objects (i.e. notebook, mobile phone)

Since no assurances regarding the issuance of visas can be given in advance, final travel plans or the purchase of non-refundable tickets should not be made.

MEXICO: <http://mexico.usembassy.gov/eng/evisas.html>

How to Apply

Today, as in the past, most travelers to the U.S. must obtain a visa. The process still includes application forms and interviews as well as the collection and cross-checking of names in a highly sophisticated U.S. Government database. As a visa applicant today, it is important that you recognize that these name-checking and registration processes are necessary and crucial elements helping to protect our citizens and our visitors. Because of this process, many visas take at least several weeks to process. Therefore, please allow sufficient time to apply for and receive your visa. While individual experience may differ, here are the basic steps you should follow and what you can expect throughout the process.

Visa Appointments in Mexico:

-Getting an Appointment

Make an appointment to visit the Visa Section well ahead of your planned travel (keeping in mind the above-mentioned appointment wait and delivery times that the visa section is closed on holidays and demand is higher during the months preceding Christmas, Easter and summer holidays).

You may schedule your appointment on the Internet

Pay the fixed charge using your credit card.

Internet Visa Appointment Service

Or, if you prefer, you can use the telephone system that has been in operation for the last several years. Please call:

Phone no: 01-900-849-4949

From anywhere in Mexico, including Mexico City
[a charge will appear on your telephone bill]

Phone no: (01-477) 788-7070

[you will be charged a service fee, plus a long-distance fee through your credit card]

Phone no: 01-800-112-8500

[provided you have bought a PIN at Banamex
More information]

Complaints: 01-800-719-2525 (Toll-free call)

To make an appointment from the U.S., please call:

Phone no: 011-52-477-788-7070

Your telephone company will bill you for the long-distance call and a service charge will be billed through your credit card

Call Center Hours of Operation (Central Time):

Operators are available:

- Monday through Friday
from 7 A.M. to 9 P.M.
- Saturdays, Sundays and holidays
from 9 A.M. to 3 P.M.

The caller must have information from the applicant's passport available, as the appointment service operator will ask for the full name and number in the passport.

Visa Fees

Each applicant for a visitor visa must pay a non-refundable application fee paid in PESOS of \$131 US. The fee can be paid at any BANAMEX branch prior to the

appointment. You will be asked to present the receipt during the processing and at the interview window.

All Mexican citizens under age 15, who are applying for a B-1/B-2 Border Crossing Card (BBBCC), if a parent or legal guardian has or is applying for a BBBCC or has a Machine Readable multiple-entry B-1/B-2 visa, may pay the peso equivalent of \$13.00 US to apply for a laser visa that expires in ten years or on the child's 15th birthday, whichever comes first. If the full fee is paid (\$131 US), the child may apply for a visa valid for ten years.

For more information on visa fees please go to the Department of State web site. Please be sure to consult the Visa Reciprocity Tables to find out if you must pay a visa issuance reciprocity fee. Reciprocity fees must be paid at the Visa Section on the day of your interview. These fees apply to various categories of visas and differ by nationality and the number of years the visa is valid for. They may be paid in dollars, pesos or with a credit card.

Prepare your application form(s) before coming.
You will not be allowed in if your application forms are not filled out in full.

Fill out form DS-156 on the Internet as instructed in the "documentation" link to the left.

Delivery: once approved, most visas are delivered to your house by a delivery service. You will also save time at the Visa Section by filling out the form online by following the instructions in the "documentation" page.

Arrive on time to your VISA interview

Only visa applicants applying for a visa are allowed into the Visa Section. Minors (up to 20 years of age), elderly and handicapped applicants can be escorted.

Please note that you will not be allowed to enter more than 30 minutes prior to the time of your appointment so there is no advantage to arriving at the Visa Section too early.

Have your passport, application, and supporting documents ready for your interview with the visa officer.

Plan on waiting 2-4 hours while your information is processed.

For reasons of security, please be advised that no food or drink will be allowed into the Visa Section.

A visa allows a foreign citizen to travel to the United States port-of entry, and request permission from the Department of Homeland Security, Customs and Border Protection, U.S. immigration inspector to enter the United States. A visa does not guarantee entry into the United States.

The Department of State must periodically adjust fees, whether for visas or other services provided, to comply with United States federal legislation requiring it to recuperate the costs of services through fees charged directly to the users of those services. Advances in security, information processing systems and inflation have increased processing costs for both immigrant and non-immigrant visas, as well as for certain services provided to U.S. citizens.

RUSSIA: <http://moscow.usembassy.gov/nivapplying.html>

A nonimmigrant visa is necessary to visit the United States temporarily for tourism, business, studies, or cultural exchanges.

The visa application process is really quite easy. A complete application consists of Electronic Visa Application Form (NEW)

The appropriate application forms

A valid passport

Application Fee

Any supporting documentation

Applicants should submit their complete application **through Pony Express**, a courier service with offices throughout Russia. Applications should be in English using Latin characters. **Please note that Pony Express is the only courier authorized by the US Embassy.** The use of other courier services for transmission of documents to Pony Express will delay processing. At the time an application is submitted, each applicant will be informed of the date and time to come to the embassy for biometric finger scanning and, if necessary, a personal interview. All applicants age 14-79 must be finger scanned. In addition, all applicants age 14-79 must appear for a personal interview before a consular officer. Applicants, who have a previously issued visa of the same visa class for which they are currently applying that has expired in the last twelve months, usually do not require interview.

Those applicants who require finger scanning (all applicants age 14-79) but do not require a personal interview will be scheduled to appear at the embassy at a special time to ensure that the finger scanning is conducted as expeditiously as possible.

Applicants who have temporary cuts, blisters, or other injuries on any of the fingertips must reschedule their appointment. Applicants who appear at the Embassy with temporarily injured fingertips will be asked to return after the fingers have healed.

Diplomats and other government officials traveling on official business will not be required to appear at the embassy to participate in the biometric program.

Required Documentation

Dear Parents:

If a child (regardless of age) is travelling on a parent's passport, the child's photo must be inserted into the parent's passport. If your child is under the age of 14 and applying for a United States visa through the drop-box procedure, please include the following documentation to ensure that your child's case is processed quickly and that the interview is waived:

A photocopy of your current visa (if you have one)

Itinerary and purpose of travel

Parents' permission if your child is traveling with someone other than his/her legal designated guardian. For example grandparents, friends of the family, etc.

Please note that if you are unable to provide the above listed information to the Consular Section with your child's application we may require that the parents appear in person to be interviewed. However, your child under the age of 14 is NOT required to come to a requested interview unless you are specifically instructed through Pony Express.

Applicants between the ages of 14 and 16, may be accompanied by a parent or guardian. Often a parent or guardian provides useful information during the interview which speeds the process.

If you have any specific questions concerning your child's visa case and/or status please contact the Consular Section's Public Liaison Unit at consulmo@state.gov.

Application Forms and Photo Standards

All non-immigrant visa applicants must submit a completed Electronic Visa Application Form DS-156. Visa applications prepared using the old visa application form are no longer accepted. After filling out the Electronic Visa Application Form online at <http://evisaforms.state.gov>, applicants will be able to print a copy of their visa application, which will include their data in a barcode format.

The Electronic Visa Application Form is not available in the Russian language. Answers to the questions on the application must be in English and must use English characters. The applicants are welcome to use the pertinent Online Electronic Visa Application instruction.

In addition to the DS-156, men aged from 16 to 45 must also complete DS-157.

The Supplemental Visa Application Form DS-157 is not available in the Russian language. Answers to the questions on the application must be in English and must use English characters. The applicants are welcome to use the pertinent DS-157 Visa Application instruction.

The DS-156 requires a full-face photograph. The photograph should measure 2 inches by 2 inches (approximately 50 mm by 50 mm) with the head centered in the frame. The head (measured from the top of the hair to the bottom of the chin) should measure between 1 to 1 3/8 inches (25mm to 35mm), with the eye level between 1 1/8 to 1 3/8 inches (28mm and 35 mm) from the bottom of the photo. Photo must be in color and taken against a

white or off-white background. (All applicants, even infants included in their parents' passports, are required to have photographs.)

Applicants submitting their documents via Pony Express should not staple or glue photo to the application form.

Valid Passport

A valid passport must be submitted along with the visa application and must contain at least one blank page on which to affix a visa.

Nonimmigrant Visa Fees

The application fee for a U.S. nonimmigrant visa is \$131, payable in cash in Russian rubles. This application fee is non-refundable. This fee should be submitted to Pony Express at the time the application is turned in for delivery to the Embassy.

For an additional \$100, you may obtain a second year of visa validity. This fee may be paid in dollars or rubles immediately following the interview.

All applicants are required to present their original cashier's receipt during their visa interviews. If a receipt is not presented, the case will be placed on hold until the receipt is received.

For those applicants who qualify for an Interview Waiver, the original receipt (Sberbank receipt) must be submitted with their documents to the Embassy. After the case has been reviewed, the receipt will be returned to the applicant with the passport. Applicants who apply in Moscow may pay the processing fee and the fee for a second year at Pony Express.

Applicants who apply in regional Pony Express offices should pay the processing fee and the fee for a second year through Sberbank. Receipt forms may be obtained from Pony Express offices.

Please note, the Embassy will not consider interview waiver cases without these receipts confirming payment of processing and visa fees.

SOUTH KOREA - http://seoul.usembassy.gov/non-immigrant_visas.html

Nonimmigrant Visa Section

Last year we issued over 400,000 nonimmigrant visas at the U.S. Embassy in Seoul, making it possible for Koreans from all backgrounds to travel to the United States. With its rich history, diverse cultures, and spectacular landscapes, the United States has much to offer to visitors.

Our staff are dedicated to facilitating the travel of Koreans to the United States. With the advent of the Visa Waiver Program, it is even easier now. We encourage you to try it! Simply go online to <http://www.cbp.gov/esta> and fill out the questionnaire for the Electronic System for Travel Authorization (ESTA). If you are qualified, you may take your electronic passport (e-Passport) and travel visa free to the U.S. for business or tourism for up to 90 days. Please go to http://seoul.usembassy.gov/visa_waiver_program2.html for more information.

Anyone who is unable to obtain ESTA approval or who requires a visa may come to the US Embassy for assistance. We work hard to ensure that the visa application process is user-friendly and welcoming. You can schedule your visa interview appointment and download application forms at <https://www.us-visaservices.com/korea/secureddefault.htm>. Simply click on the Korean tab on the site to enter the Korean-language site. If you prefer, you can use our telephone service to schedule an interview for up to five family members by calling 003-08-131-420 (Monday-Friday, 8:30 am-5:00 pm). You can even have a telephone agent fill out an application with you and then send it to you by mail or email. No matter how you choose to apply, we will do our utmost to provide courteous and efficient service when you come to the Consular Section for your interview.

The Non-Immigrant Visa (NIV) processing fee can be paid for at any Shinhan Bank branch within Korea. The processing fee is payable only in Korean Won and is based on the daily exchange rate at the bank. All NIV applicants, including children listed in a parent's passport, if applying for a U.S. NIV, must pay the processing fee. The bank will give each applicant a receipt showing payment. This fee receipt must be submitted with each application at the time of submission. Applicants cannot pay the processing fee at the Embassy.

Please note that the NIV processing fee is non-refundable. Only the following cases may request a refund letter for review by sending a fax to (02) 725-6843 or e-mail to seoulniv@state.gov. Please be sure to include your contact information, a copy of your fee receipt and detailed explanation. A request for a refund does not guarantee that we will issue a refund letter.

Appointment Scheduling and Additional Information

Applicants can schedule an interview appointment and get additional information through Visa Information Web Services at www.us-visaservices.com. The cost of the Visa Information Web Service is a flat fee of 12,000 Korean Won and is charged to a Visa or MasterCard. Purchasing a PIN for a flat fee will allow applicants to access additional information and schedule up to five appointments for immediate family members.

Courier Service - Ilyang or Hanjin

Two courier companies provide delivery service from the U.S. Embassy, Ilyang (1588-0002) HANJIN (1588-0011).

If found eligible, the applicant's passport will be delivered back to the applicant via selected courier once processing is complete. Applicants must completely fill-out and attach a courier receipt to their passports.

For fee and delivery information, please contact Ilyang or Hanjin directly or visit their websites.

SENEGAL: http://dakar.usembassy.gov/non-immigrant_visas.html

Welcome to the Non-Immigrant Visa (NIV) Unit, Dakar

The U.S. welcomes temporary travelers with open doors and secure borders. Foreign travelers to the U.S. make great contributions to the American economy, culture, and education. Many nationals, including Senegalese, must have a visa to travel to the U.S. For information about nationals who do not require visas, please click on the Visa Waiver Program link to the right.

Only a U.S. consular officer may issue a U.S. visa. Most visa applicants must have an interview with a U.S. consular officer before he or she can determine visa eligibility.

The United States Embassy is pleased to announce that effective immediately, ECOBANK will collect the nonimmigrant visa processing fee of \$131. Prior to your interview, you must pay a 131 U.S. dollar processing fee at one of several Ecobank locations.

Scheduling your visa appointment:

To schedule an interview to submit a visa application at the U.S. Embassy in Dakar, Senegal, you must call the U.S. Visa Information Service (USVIS) at (+221) 33-869-63-00. USVIS also offers information about the visa application process. This is a user-pays service and the charge is 7,800 CFA for 9 minutes. Unused minutes can be reused at a later time. Pre-paid PIN cards are available at vendors throughout Senegal, The Gambia and Sierra Leone. For a complete list of vendors, please click on the link to right. If you cannot purchase a card yourself, someone can purchase one for you and email/call you with the PIN number.

Telephone charges for domestic or international long-distance calls, including cell phone charges, are solely the responsibility of the caller.

When scheduling your visa appointment, you must provide biographic information from your passport. Please have your passport with you when you call. Appointments are offered only a first-come, first-served basis. We cannot advance appointments for applicants who do not meet the requirements described in the NIV Emergency Appointments link to the right. If you are an employee of an American owned company, you may be able to submit your application directly to the consular section. Please see the Appoints for U.S. Companies link to the right.

The appointment backlog varies during the year according to seasonal demands, so we recommend that applicants apply as far in advance as possible. For the latest NIV interview wait times, please click on the NIV Interview Wait Times link to the right.

You do not need to pay the fee in person and the receipt is valid for one year. The fee will not be refunded even if you are not eligible for a visa. The receipt cannot be reissued in case of loss or theft. All fee receipts are valid for one year from the date of payment as shown on the receipt, including receipts previously purchased at Chèques Postaux.

You must be on time for your appointment and you must submit all of the required documents. If you are late or do not have all required documents, you will not be permitted to enter the consular section and will need to reschedule your interview by calling the USVIS.

Please do not bring a cell phone or lap top computer with you to your appointment. This will delay your security screening.

You must bring the following items to your appointment:

A completed DS-156 or EVAF DS-156 application form.

A current passport valid for six months after your appointment date.

One 5cm x 5cm photograph with a white background.

Receipt for payment of the 131 U.S. dollar processing fee.

If you are a male between the ages of 16 thru 45 years must also present a completed DS-157 form.

We encourage you to use the Electronic Visa Application Form (EVAF) version of the application form online and to print out the completed form and barcode that appears on the third page. By using the EVAF, you can ensure that the information you provide is recorded accurately and the consular section can process your case more quickly. To use the EVAF, please click on the link to the right.

A consular officer can consider your visa eligibility only during your visa interview. Therefore, you should bring to the interview any documentation that would help you establish your eligibility. Your friends and contacts should not send any documentation directly to the U.S. Embassy since any documents received outside of the interview are destroyed. Instead, friends and contacts should send you the documentation so you can bring it to your interview.

On the day of your interview, you should arrive at the embassy early in the morning. A consular employee will first confirm that you have all required documents listed above. If you have these documents, you will pass through a security screening and enter the consular waiting room. Please take a number and take a seat in the outside waiting room. When your number is announced on the electronic board, please proceed to the specified window. A consular section employee will ask you for your supporting documents, confirm the type of visa you are applying for, verify that the data entered into the

computer is correct, and prepare your file for your interview with a consular officer. Once the consular officer is ready to interview you, she or he will call your name. The typical interview lasts between three and five minutes so it is very important to be well prepared.

Tourist and Business Visas

According to U.S. immigration law, all applicants for tourist and business visas must prove that they are eligible for a visa. During your interview with a consular officer, you must demonstrate that you will return to Senegal at the end of your trip and that you will not engage in prohibited activities during your trip. You should be prepared to discuss your reasons for travel, previous international trips, and your social, economic, professional, and financial ties to Senegal. Submitting all required documents does not automatically make you eligible for a tourist and business visa.

Consular officers can consider visa eligibility only during the visa interview. Therefore, you should bring to the interview any additional information which may help to establish your eligibility, such as medical statements, employment letters, financial information, business documents and previous passports. Any documents sent directly to the Embassy will be destroyed.

Examples of supporting documents:

Previous passport(s)

Employment letter or company documents

Financial documents, including bank statements, pay stubs, or proof of property ownership

TURKEY http://turkey.usembassy.gov/non-immigrant_visas.html

Visas to the U.S. - Non-Immigrant Visas

The Non-immigrant Visa Unit processes applications for people traveling to the United States for a temporary purpose. Applications are accepted by appointment only. Please call the Visa Information Service at +90-212-340-4444 to schedule an appointment.

The U.S. Embassy Ankara is located at 110 Atatürk Bulvarı, 06100 Kavaklıdere. The consular gate is at the Paris Caddesi side of the Embassy compound. For telephone inquiries about non-immigrant visas in Ankara, please call +90-312-455-5555 and press 1 for Consular Services Monday through Thursday between 16:00 and 17:00, or fax us at +90-312-466-1586. The Non-immigrant Visa Unit of the Consular Section is open every workday, from 08:00-17:00, for normal business.

The Istanbul Consulate is located at İstinye Mahallesi, Kaplıcalar Mevkii No.2, İstinye, 34460. The Consular Section is open every workday, from 08:00-16:30, for normal

business. The Consular Section may be reached through the 24-hour switchboard at +90 212- 335-9000.

Passports must be valid for at least six months after the date of your interview in order for a visa to be placed in the passport. If your passport has less than six months' validity, please make sure you extend its validity before your interview.

Please apply at least 6-8 weeks in advance of your desired travel date. Please ensure all questions are answered on the application and your photograph meets the requirements outlined in point 5 of the step-by-step guide. Failure to follow these instructions could result in your interview being delayed.

Administrative Process Status

Administrative Clearance Status for Non Immigrant Visa Applicants

When the clearance number appears on the internet, Iranian applicants should come to the Embassy on any Thursday between 14:00 and 14:30 before the expiration date of the clearance. When the visa receives final approval, the passport will be delivered by UPS courier to a local address (in Turkey) within 2-3 working days. All visa applicants, even children, must appear in person.

Turkish applicants should send their passports via UPS to the Embassy for final approval. The passport will be delivered by UPS courier to a local address within 2-3 working days.

.....
The Embassy, Consular Section in Ankara will be closed on Thursday, October 29th and November 26th for Iranian applicants under administrative process status. Please make your travel arrangements accordingly.

UNITED ARAB EMIRATES: http://dubai.usconsulate.gov/applying_for_a_visa.html

Non-Immigrant Visas

The following provides information on visa requirements for travelers to the United States who wish to visit, work or study for a temporary period. The type of visa required depends on the purpose of your travel.

Citizens of the UAE require visas for travel to the United States

Business/Tourist Visas

Most applicants applying for a non-immigrant visa are temporary visitors coming to the United States for short term business (B1) or tourism (B2). The two categories of visa can be issued together as a B1-B2 visa.

General Visa Information

New Iraqi passport requirements:

The United States Government recently announced the following regulations regarding visa processing for Iraqi passports:

H and G series Iraqi passports = valid for visa processing and travel to the US.
M and N series passports = current visas are valid for travel to the US as long as presented together with a G series passport. No new visas will be issued in M and N series passports. S series passport = not valid for visa processing or travel to the US.

Please note that the US Consulate General in Dubai only accepts visa applications from Iraqi passport holders with an Iraqi D, E, or G-Series passport valid for travel to the United States. Applications will not be accepted without an D, E, or G-Series passport.

All applicants for U.S. visitor visas must have an interview appointment. Appointments can be scheduled by visiting our online appointment system 24 hours a day, any day of the week. Consulate staff cannot schedule or confirm appointments.

The U.S. Consulate General in Dubai recommends correspondence by e-mail at dubaivisaenquiry@state.gov.

Complete a DS-156 Non-Immigrant Visa Application form online.

-All applicants for non-immigrant visas must complete a DS-156 Visa application form online. This form can be found through the State Department Form Center. Please complete this form completely. Be sure to include accurate names, addresses, and contact information for the hotel or other accommodations where you will be staying in the United States. Your name, date of birth, and other biographical information must match your passport EXACTLY. Please take the time to verify that all information is correct before printing your application. Once the application is printed, it must be signed and dated in Section 41. Complete and accurate application materials will decrease waiting times for applicants.

Complete a DS-157 Supplemental Non-Immigrant Visa Application form online.

-All applicants for non-immigrant visas over the age of 16 must complete a DS-157 Supplemental Non-Immigrant Visa Application form online. This form can be found through the State Department Form Center. Please complete this form completely and accurately. If additional space is needed, please attach an additional sheet to this form. Complete and accurate application materials will decrease waiting times for applicants.

Schedule a visa appointment through one of our two online visa appointment systems.

-All nonimmigrant visa applicants, including those applicants traveling for transit, tourism, business, or other short-term stays, require an appointment for an interview.

UAE residents only:

All applicants, children and adults, must have their own online visa appointment. Parents may apply for children under 14 years of age by making an online visa appointment and

appearing for an interview on their behalf. Children under the age of 14 who are resident in the UAE should not appear at the Consulate for their visa interview.

To request an appointment, please visit the following nonimmigrant visa appointment website:

<https://evisaforms.state.gov/default.asp?postcode=DUB&appcode=3>

IRAN residents only:

All applicants, children and adults, must have their own online visa appointment. All Iranian residents, including children under the age of 14, must appear at the Consulate for their visa interview.

To request an appointment, please visit the following nonimmigrant visa appointment website: <https://evisaforms.state.gov/default.asp?postcode=DB2&appcode=3>

Only visa applicants with appointments made through their appropriate calendar will be allowed into the Consulate. To make an appointment, please have the following information available:

Complete name as it appears in your passport

Passport number

Date in mind for interview (allow for approximately 3 to 4 months before travel)

Barcode Number located on the third page of Visa Form DS 156

Contact telephone number and email address

Once you have completed the visa appointment process, you will be prompted to print a receipt page. Please print and bring this receipt page with you to your interview. PLEASE NOTE YOUR CONFIRMATION NUMBER, AS YOU WILL NEED THIS NUMBER TO CHANGE OR CANCEL YOUR APPOINTMENT.

FEES:

Pay the visa application fee at one of the selected branches of the National Bank of Abu Dhabi.

All applicants are required to pay a nonrefundable fee of \$131 USD for each visa application. This payment must be made at selected branches of the National Bank of Abu Dhabi. Applicants must present their passport at the bank when paying the visa application fee. Applicants are required to submit both the Blue and Pink Copies of the receipt with their visa application form.

Please note that citizens of certain countries may be required to pay an additional fee for visa issuance at the Consulate General.

Prepare additional documents and forms required of all applicants, as well as forms that are for specific visa types.

In order to be approved for a non-immigrant visa, applicants must satisfy two requirements. First they must demonstrate that they are qualified for the type of visa for which they are applying. Second they must satisfy the interviewing officer that they will leave the United States at the end of their authorized stay. Please find below required documents that may assist an applicant in demonstrating their qualifications and intent to return. However, please be aware that documents only support a visa application. A visa is neither issued nor refused based solely on documentation.

During the interview the officer might ask to see one or more of the following documents, preferably translated into English:

- An original, current letter of employment with job title, length of service, and monthly salary
- Personal bank statements for the last six months
- Photocopies of current trade license and current audited financial statements for the past two years showing status of business
- Property deeds
- Current letters of invitation from American companies or conference organizers

Attach a recent photo to the front page of your DS-156 Application form.

In order to safeguard the traveling public and utilize the latest biometric identification techniques, all applicants for American non-immigrant visas must present full-face photographs, taken against a white or off-white background, showing the entire, uncovered head. Applicants who wear a head covering or hat for religious reasons may continue to do so, but only if that head covering does not obscure any portion of the face.

Please ensure that your visa photograph meets the following requirements:

The photograph of each visa applicant must be an un-mounted “full face” photo (taken within the past six months) 2 by 2 inches (either in color or black and white against a white background), and should be stapled or glued to Form DS-156 (Nonimmigrant Visa Application). The staples should be placed as far away as possible from the applicant’s face.

A photograph of a person wearing a head covering is permitted, provided that enough of the face is uncovered to establish identity. A photograph of a person wearing a traditional facemask or veil that conceals portions of the face and does not permit adequate identification is not acceptable. Sunglasses or other paraphernalia, which would detract from the face, are not acceptable.

Photos of members of the military, airline employees or other personnel wearing hats are not acceptable.

Since a separate visa is issued to each qualified applicant, an individual photo is required in all cases. Group photos are not acceptable.

It is particularly important that the photo be recent and clearly in focus. It is vital that the background be white or off-white. Photos taken in front of busy, multi-colored, patterned, or dark backgrounds will not be accepted.

A "full face" photo is one in which the applicant is facing the camera directly. The applicant should not be looking down or to either side. The face should cover about 50 percent of the area of the photo. It is preferable that the ears be exposed. The key requirement is that the photograph clearly identify the applicant.

The photograph should measure 2 inches square (roughly 50 mm square) with the head centered in the frame. The head (measured from the top of the hair to the bottom of the chin) should measure between 1 inch to 1 3/8 inches (25 mm to 35 mm) with the eye level between 1 1/8 inch to 1 3/8 inches (28 mm and 35 mm) from the bottom of the photo.

Digitally-altered photographs will not be accepted. This includes alterations of color or pattern in the background of the picture. Photographs that are out-of-focus, air-brushed or otherwise substandard will not be accepted. Digital photographs must be of sufficiently high resolution that the pixels are not visible.

What you should anticipate on the day of your interview

What you should anticipate on the day of your interview.

Applicants should report to the white cabin (located in the parking lot on the north side of the Dubai World Trade Center) at their scheduled appointment time on the day of the interview. After waiting in the white cabin, applicants will be escorted into the World Trade Centre by consulate security guards. The Consulate General staff strives to provide service as quickly as possible; however, applicants can expect to wait until the early afternoon for their visa interviews and should plan accordingly.

Applicants will not be allowed to enter the Consulate with electronic devices, including mobile telephones. It is preferable for applicants to arrive without their mobile telephones; if this is not possible, they will be stored in a secure location and returned to the applicant once the interviewing process is completed. While every effort is made to interview applicants in the order in which they arrive at the Consulate, this is not always possible. Complete and accurate application materials will decrease waiting times for most applicants.

When you enter the Consulate General, your application documents will be examined and entered into the computer system. You will be given a number and then proceed to a window for fingerprinting and afterwards asked to have a seat. Different applications require different amounts of processing time, so numbers are not called in numerical order.

Once your number is called for your interview, a Consular Officer will speak with you about your intended travel and review any additional documents that the officer requests. An average interview will last for approximately 3-5 minutes.

At the end of your interview, the Consular Officer will tell you that your application is:

- Approved;
- Pending, contingent on you providing additional information;
- Pending, contingent on administrative processing; or
- Refused.

We advise that you do not make any non-refundable travel arrangements until the visa has been issued in your passport.